

Statute of ICOMOS Pasifika: the International Committee of the Pacific Islands

1 This Statute may be referred to as the Statute of the ICOMOS International Committee of the Pacific Islands.

ESTABLISHMENT

2 The International Committee of the Pacific Islands is established in accordance with Article 14 of the Statutes of ICOMOS and the Xi'an Principles.

DEFINITIONS

3 In this Statute:

“Bureau” means the Bureau of the ICOMOS International Committee of the Pacific Islands elected under Article 12.

“Committee” means the ICOMOS International Committee of the Pacific Islands established by Article 1;

“conservation” includes conservation, restoration, rehabilitation and enhancement;

“heritage places” includes historical monuments, groups of buildings and sites;

“Statutes of ICOMOS” means the Statutes adopted by the VIth General Assembly of ICOMOS at Moscow on 22 May 1978;

“Xi'an Principles” mean the Xi'an Principles for the International Scientific Committees of ICOMOS adopted by the 15th General Assembly of ICOMOS at Xi'an in October, 2005.

AIMS AND ACTIVITIES

4(1) The aim of the Committee is to further the conservation and protection of heritage places in the region of the Pacific Islands, with a focus on the cultural and natural specificities of the region.

(2) In particular, the Committee will:

(a) promote awareness of the conservation of heritage places in the Pacific Islands amongst local, national and regional cultural organisations in the region;

(b) serve as a body with expertise promoting regional cooperation amongst professionals involved in study relating to heritage places in the region;

(c) be a forum for discussion and for the exchange of information, regionally and internationally, on matters of principle and of technical, legal and administrative practice affecting the conservation of heritage places in the region;

(d) focus on the provision of information for the general public, traditional landowners and political organisations about the conservation of heritage places in the region.

Triennial program

5 The Committee must formulate and carry out a triennial program of activities, which must be in accordance with the aims and activities of ICOMOS.

MEMBERSHIP

6 (1) Members may be appointed to the Committee as expert members, voting members, associate members, institutional members and honorary members.

(2) Article IV of the Xi'an Principles applies to membership of the Committee.

(3) Should a voting member not attend three consecutive Annual Meetings of the Committee without due cause, a replacement member may be chosen under the procedures set out in Article IV c B of the Xi'an Principles.

FINANCES

7 The Committee may accept:

(a) grants from national, regional and international organisations;

(b) grants and other contributions from ICOMOS National Committees in the region;

(c) gifts and bequests; and

(d) other grants, forms of income and in-kind support, approved by the Bureau.

(2) For the purposes of Article II b E of the Xi'an Principles, the Committee must draw up a budget and financial plan and maintain an appropriate record of all financial transactions. Each year it must arrange for an audit statement of those transactions.

ADMINISTRATION

Committee meetings

8 (1) The Committee may meet as often as is necessary to conduct its business, and must meet at least annually.

(2) If the Committee meets more than once in any year, it must designate one of those meetings as its Annual Meeting.

(3) At its first meeting, the Committee must adopt:

(a) rules for its procedures; and

(b) a program of activities.

(4) At subsequent meetings the Committee may do such things as are necessary and convenient to further its aims and pursue its activities, and must:

(a) review its program of activities; and

(e) if the meeting is its Annual Meeting, when necessary under Article 12 conduct elections for the officers of the Committee, according to Article II (b) F of the Xi'an Principles.

Annual report

9 The Committee must draw up an annual report in accordance with Article II (b) G of the Xi'an Principles.

Triennial report

10 (1) In the year of the ICOMOS General Assembly, the Committee must draw up a triennial program of activities which includes:

(a) clear and precise objectives;

(b) a work program; and

(c) a budget with a financial plan.

(2) The triennial program must be forwarded to the Executive Committee of ICOMOS not less than three months before the date of the General Assembly.

Voting at Committee meeting

11 (1) Questions arising at any meeting of the Committee shall be decided by the majority of votes of the members present or represented by proxy. A voting member may not hold or exercise the proxy of more than two absent voting members.

(2) Where less than half of the voting members are present at a meeting, the Committee must, at the request of a voting member present at the meeting, defer a decision on a question and hold a postal vote on that question amongst all voting members.

Officers of the Committee

12 (1) The Committee must choose from amongst its voting members the following officers who form the Bureau of the Committee:

(a) a President,

(b) two Vice-Presidents

(c) a Secretary; and

(d) a Treasurer.

- (2) Article II (b) D and E of the Xi'an Principles apply to the officers.
- (3) The Bureau should represent in an equitable manner the different parts of the region.
- (4) The Bureau is responsible for:
 - (a) implementation of the Committee's decisions;
 - (b) preparations for the Committee's meetings;
 - (c) preparations for Committee elections; and
 - (d) drafting the annual report required under Article 9.

Election of officers

- 13 (1) For the purposes of Article II (b) F of the Xi'an Principles the Committee must choose its officers by election.
- (2) If no candidates are nominated for election, officers will be chosen during the meeting of the Committee in that election year by secret ballot.
- (3) If more than one candidate is nominated for election by voting members of the Committee an election must be held.
- (4) Election must be held at least three months prior to the annual meeting of the Committee in the election year.
- (5) Elections must be by a postal vote under the supervision of a member appointed by the Bureau. Postal voting is carried out by letter, but a voting member may choose to submit a vote by fax.
- (6) Subject to Article II (b) F of the Xi'an principles, the Committee may decide to accept votes in electronic form.

Meetings of the Bureau

- 14 (1) Between meetings of the Committee, the Bureau acts on behalf of the Committee, and, in particular, is responsible for:
 - (a) the day to day operations of the Committee,
 - (b) the preparation and carrying out of, and reporting on, the Committee's program of activities; and
 - (c) the recruitment of members.
- (2) The Bureau may meet as often as is necessary to conduct its business, and must meet at least once in any year.

(3) To reflect the diversity of the region, the working languages of the bureau are English and French, with, whenever needed, a local Pacific language.

(4) Questions arising at any meeting of the Bureau shall be decided by the majority of vote of members present or represented by proxy.

President

15 (1) The President of the Committee:

(a) must convene, and draw up the agenda for, meetings of the Committee and of the Bureau;

(b) presides over meetings of the Committee and of the Bureau, at which the President is present; and

(c) represents the Committee *vis-à-vis* third parties.

(2) Article II (b) D of the Xi'an Principles applies to the President.

Secretariat

16 If the Committee decides to establish a Secretariat to support the administration of the Committee, Article II (b) H of the Xi'an Principles applies.

Working Groups and Sub-Committees

17 (1) The Bureau may appoint one or more sub-committees of members of the Committee.

(2) The Bureau may assign questions of a technical, scientific or professional nature to the relevant sub-committee.

(3) A sub-committee is subject to the directions of the Bureau.

(4) A sub-committee must submit an annual report of its activities to the Committee.

AMENDMENTS

18 (1) The Committee may amend this Statute by a resolution for which at least 75 % of members voting in a postal ballot.

(2) An amendment is subject to ratification by the Executive Committee of ICOMOS.

DISSOLUTION

19 If the Executive Committee of ICOMOS dissolves the Committee, the Executive Committee of ICOMOS shall within a period of six months transfer the assets of the Committee to an appropriate cultural organization.